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Phone & Fax : 08571 - 230631  
E-mail : jnv\_chittoor@yahoo.com  
JAWAHAR NAVODAYA VIDYALAYA  
VALASAPALLE, CHITTOOR DISTRICT,  
ANDHRA PRADESH - 517 325  
(An Autonomous Organisation under  
Ministry of Human Resource Development Department  
of School Education & Literacy, Govt. of India)

F.No. Tenders /JNV/CTR/2018-19/

Dated: 10-09-2018

To,

M/s. \_\_\_\_\_

### **TERMS AND CONDITIONS FOR THE SUPPLY OF VARIOUS ITEMS FOR VIDYALAYA FOR THE YEAR 2018-19**

**Sealed tenders for the supply of the various items /articles are invited from the registered firms/licensed dealers/registered by the undersigned on or before 24-09.2018 (date) upto 04.00 PM. Tenders should be sent in the prescribed format placed in the website under strong sealed cover marked as tenders for the supply of \_\_\_\_\_ and addressed to the Principal, Jawahar Navodaya Vidyalaya, Valasapalli, Chittoor Dist ., -517 325. The cost of each tender schedule is Rs. 200/-. Demand draft of Rs. 200/-for each item is to be enclosed drawn in favour of Principal, Jawahar Navodaya Vidyalaya, Valasapalli Payable at UBI Madanapalli. The tenders will be opened on 25.09.2018 at 11.00 am in the Chamber of the Principal, JNV, Valasapalli, Madanapalli, Chittoor Dist., in the presence of the representatives of tenderers. Tenders received other than the prescribed format will not be accepted.**

1. The tenders shall be submitted accordingly to the terms and conditions specified in paragraphs 2 to 27 Unless specified otherwise in the tender it shall be construed that the terms & conditions stipulated hereunder have been agreed to.
2. The rates should be F.O.R. and should include GST excise duty, sales tax, freight charges, any other taxes rates or imposition whatever liable in respect of the supplies. The Vidyalaya shall not be liable to pay any tax, any freight etc. which has been expressly stipulated in the tender in the event of acceptance of the tender. Each page is to be signed by the tender.
3. There should not be any overwriting or corrections in the tender. If figure is to be amended, it should be neatly scored out and the revised figure write above and the same to be attested with full signature and seal of the firm with date. In the absence of attested signature the tender is liable to be rejected.
4. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e., with respect to articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
5. On acceptance of the tender it will become a contract and shall be bound by the terms and conditions of the tender.
6. Along with the supply of items the contractor has to furnish the TIN number bill/invoice (which will be \_\_\_\_\_ Containing the GST registration nos) for necessary payment from the funds of Jawahar Navodaya Vidyalaya, Valasapalli, Chittoor Dist.,

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7. The person/persons, whose tender is accepted, hereinafter, called the contractor, shall deposit an earnest money as mentioned against each item hereunder along with the tender, which shall be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with the contract. In the case of the accepted tenders, the earnest money will be adjusted towards Security Deposit and fresh security deposit as mentioned hereunder is also to be payable by the successful tenders and to execute agreement on Rs. 50/- stamp paper.. Each tender is to be accompanied by EMD as prescribed. If not enclosed, the exemption letter if any issued by the Government is to be enclosed.

The rate of EMD/SD for different items is given below:

S.No	Name of the Item	EMD Rs	Security Deposit
1	Furniture	Nil	50000
2	Steam boiler	Nil	20000
3	Out sourcing[ security guards	10000	10000
4	Lab equipment	Nil	3000
5	LED TV	NIL	5000
6	BAND SET	NIL	5000
7	Incinerator for burying Napkins	Nil	5000
8	Air conditioner	Nil	5000

8. The liberty to carry out negotiations or accept the lowest tender as such is vested with principal and will be exercised after opening and compiling the same.
9. GST /Value Added Tax Registration (VAT) Certificate should be attached to all tenders. TIN No. of the supplier should be given in the bill.
10. Details of tax paid and the copy of income tax return for the AY 2017-18 and 2018-19 along with copy of the PAN should be attached along with the tenders.
11. D.D. should be drawn in favour of **“PRINCIPAL, J.N.V., Valasapalli, Chittoor Dist”** payable at UBI Madanapalli, Chittoor Dist.,
12. No. Cheques will be accepted for EMD/SD.
13. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the open market or get the rest of the contract completed by any other person or firm and the difference of price if any shall be deducted from the Earnest Money/Security Deposit and in case any amount in excess of the Security Deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
14. The quantity of articles indicated in attached statement may be increased or decreased at the discretion of the undersigned without assigning any reason. In case an order for any articles is placed for quantity 100 or more, one sample shall be retained by the school and no cost will be paid for the same.
15. Prior to acceptance of the tender, the undersigned reserves the right to call for sample or demonstration and the contractor shall be liable to supply the sample/specimen or give the demonstration at free of cost.

16. In the event of acceptance of the tender and placing the order for the purchase of the articles ordered for would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied are not according to approved sample/specimens or do not confirm to the specifications prescribed.
- 17. The rate once quoted by the contractor shall hold good up to 30.06.2019 .No amendment in the rate accepted in any situation for any reason. GST/TIN/APGST and CST Registration for firms and Co operative societies is mandatory for participation in the tenders for supply of Provisions, stationery, rice, sports, bedding material, furniture, T shirts and track suits, lab equipment and Foot wear. Band name and quantity is to be mentioned in the packed items in respect of provisions.**
18. The contractor shall be required to fix a tin label on the furniture supplied by him, giving his name and year of manufacture.
19. The amount of Security Deposit shall be retained by the Vidyalaya till 31.04.2019/30.06.2019 (or) six months from the date of supply as a safeguard against any other defect appearing in the articles supplied within this period.
20. Tender which do not comply with the above conditions are liable to be rejected. The employees who are working in the vidyalaya and their near relatives are not eligible for participation in the tender.
21. These instructions to tenderers are to be signed by the contractors and returned along with the tender.
22. It is not mandatory on the part of the Vidyalaya to purchase \_\_\_\_\_ for which the tender called. Orders will be placed on the basis of requirement and availability of the funds/budget allocation.
23. The sealed tenders along with the samples should drop only in the tender box kept in the vidyalaya on or before **24-09-2018 upto 4.00 pm** by the tenderers or their representatives.
24. The rate for the brand/company/make/specifications, if it is mentioned in the tender to be quoted, tenderer should not quote their own brand or any other quality. Delivery is to be made at vidyalaya premises at their own responsibility and cost.
25. The samples along with tender are to be submitted wherever notified in the tender.
26. Supply of any bad quality food preparatory items /adulterated is subject to the inspection of local sanitary/food inspector/ lab testing will be sent and if it is proved adulterated items action will be taken as per the rules.
27. No conditional tender will be accepted.

Principal  
JNV, Valasapalli,  
Chittoor Dist.,

All the above conditions are accepted by me/us

**Signature of the Tenderer  
With full address seal of the firm**

Station-

Date:

JAWAHAR NAVODAYA VIDYALAYA, VALASAPALLI, CHITTOOR DIST., A.P.

APPLICATION FOR TENDER 2018-19

DETAILS OF APPLICANT:

1. Name of the Tenderer	
2. Name of the Firm	
3. Registration No.& date of Expiry (if any)	
4. GST No:	
5. Income tax PAN No.	
6. Full Postal Address	
7. Phone No and Mobile No.	
8. Bank Account No.	
9. Name & address of the Bank for transaction with IFSC code no.	

To,  
The Principal  
JNV, Valasapalli  
Chittoor Dist., A.P.,

Sir,

Sub: Submission of tender schedule for the supply of \_\_\_\_\_ for  
the year 2018-19-Reg.

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Ref: Tender notice published on 03.05.2018 in ANDHRA JYOTHI/ Eenadu daily news papers

In pursuance to your office tender notice published in ANDHRA JYOTHI/ EENADU daily dated 03-05-2018, the undersigned wish to submit this application to participate in the tender for \_\_\_\_\_.

1. Please find enclosed herewith DDs bearing No. \_\_\_\_\_ dated \_\_\_\_\_ of Rs. \_\_\_\_\_ (in words \_\_\_\_\_) drawn in favour of the Principal, Jawahar Navodaya Vidyalaya , Valasapalli, Chittoor Dist., A.P., on bank Payable at Madanapalli, Chittoor Dist., (UBI Branch Code: \_\_\_\_\_) towards cost of tender schedule and EMD.

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2. The samples of items as per rate list being submitted separately along with tender form.

3. The rates quoted by the undersigned are inclusive of GST/VAT and all taxes, packing & forwarding charges, freight charges etc. The rate holds good up to 30.04.2019/30.06.2019. I/We abide by the terms & conditions set forth in the tender notification and will ensure to supply as per sample/specifications.

Thanking you,

Yours faithfully,

DATE:  
PLACE:

Sign. Of Tenderer  
with full Address  
Mobile No.